

# BELLEVUE STATION METROPOLITAN DISTRICT NO. 1

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## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Monday, November 8, 2021

**TIME:** 2:00 p.m.

**LOCATION:** ***DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.***

**ACCESS:** You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams video-conference use the below link:
2. [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZGU4MWlxZTQtZjQxYi00YTU5LWlyM2ltOWYyYWE4ZWlyZjQw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGU4MWlxZTQtZjQxYi00YTU5LWlyM2ltOWYyYWE4ZWlyZjQw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d)
3. To attend via telephone, dial **720-547-5281** and enter the following additional information: Conference ID: **500 470 796#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Robert E. Warren, Jr.	President	May, 2023
Louis P. Bansbach III	Vice President	May, 2022
Brooke Maloy	Secretary/Treasurer	May, 2023
Robert E. Warren III	Assistant Secretary/Treasurer	May, 2023
Louis P. Bansbach IV	Assistant Secretary/Treasurer	May, 2022

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices, designate 24-hour posting location.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## **II. CONSENT AGENDA**

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Approval of the August 9, 2021 Special Board Meeting Minutes (enclosure).
- B. Approve and/or ratify approval of claims totaling \$\_\_\_\_\_ (to be distributed).
- C. Consider approving engagement of Fiscal Focus Partners, LLC for 2021 Audit (to be distributed).
- D. Consider approval of Master Service Agreement and related statements of work with CliftonLarsonAllen LLP for accounting and management services (enclosure).
- E. Consider adoption of Resolution No. 2021-11-\_\_, 2022 Annual Administrative Matters Resolution (enclosure).
- F. Consider approval of 2022 Insurance; 2022 Agency Fee with TCW Risk Management (enclosures).
- G. Consider adoption of Resolution No. 2021-11-\_\_, Resolution Waiving Workers' Compensation Insurance for 2022; Exclusion of Uncompensated Public Officials (enclosures).
- H. Consider approval and/or ratification of annual service agreements:
  - 1. Ratify Amendment to Snow Removal Services Contract with Snow Management Services, LLC for 2021-2022 season (enclosure).
  - 2. Ratify Addendum to Landscaping Service Agreement with Groundmasters Landscape Services Inc. effective October 14, 2021 (enclosure).
  - 3. Ratify Addendum to Service Agreement with Colorado Christmas Lights for holiday lighting effective September 13, 2021 (enclosure).

## **III. FINANCIAL MATTERS**

- A. Conduct Public Hearing to consider amending the 2021 Budget; Consider adoption of Resolution 2021-11-\_\_ to Amend 2021 Budget (enclosure).
- B. Conduct Public Hearing to consider adoption of 2022 Budget, Appropriate Expenditures and Certify Mill Levies; Consider adoption of Resolution No. 2021-11-\_\_, Resolution to Adopt 2022 Budget, Appropriate Expenditures and Certify Mill Levy (enclosure).

## **IV. LEGAL MATTERS**

- A. Discuss posting and Transparency Notice and mode of eligible elector notification for 2022 on the SDA website.

- B. Review and consider adoption of Resolution No. 2021-11-\_\_ Calling a May 3, 2022 Election (enclosure).
- C. Consider adoption of Resolution No. 2021-11-\_\_, Compliance Resolution (enclosure).
- D. Update on Legislation (enclosure).

**V. MANAGER MATTERS**

- A. Conduct required Annual Meeting with District property owners (enclosure).

**VI. CONSTRUCTION MATTERS**

- A. Status of design and construction work.

**VII. DIRECTOR MATTERS**

- A. Development activity update.
- B. Discuss 2022 Regular Meeting Schedule. Presently second Monday at 2:00 p.m. in the months of February, May, August, and November, with the Annual Meeting in November.
- C. Confirm Quorum for the next Regular Board Meeting on Monday, February 14, 2022 at 2:00 p.m.

**VIII. ADJOURNMENT**

**The next regular meeting is scheduled for Monday, February 14, 2022 at 2:00 p.m.  
Location to be Determined**