

BELLEVUE STATION METROPOLITAN DISTRICT NO. 1

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.BellevueStationMDs.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, November 14, 2022

TIME: 2:00 p.m.

LOCATION: ***THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.***

ACCESS: You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams video-conference use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODY2YTJkZWQtZTQ3OC00MGZmLTkxZjMtZDM5MzZhYTE4NmRk%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

2. To attend via telephone, dial **720-547-5281** and enter the following additional information: Conference ID: **816 794 783#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Robert E. Warren, Jr.	President	May, 2023
Louis P. Bansbach III	Vice President	May, 2025
Brooke Maloy	Secretary/Treasurer	May, 2023
Robert E. Warren III	Assistant Secretary/Treasurer	May, 2023
Louis P. Bansbach IV	Assistant Secretary/Treasurer	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice, designate posting location for 24-hour meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Approval of the June 13, 2022 Regular Board Meeting Minutes (enclosure).
- B. Approve and/or ratify approval of claims totaling \$461,538.77 (enclosure).
- C. Ratify approval of Addendum to Service Agreement between the District and OnePro Contracting LLC (enclosure).
- D. Ratify approval of First Amendment to License Agreement Regarding Events at 4825 South Newport St between the District and BVS Hospitality, LLC (enclosure).
- E. Ratify approval of Addendum to Service Agreement between the District and Explore Communications (enclosure).
- F. Ratify approval of Consultant/Vendor Services Agreement Bellevue Station between the District, Bellevue Station Public Improvement Company, Bellevue Station Master Property Owners Association, Inc., and TBW Enterprises LLC (dba Gum Pop Presents) (enclosure).
- G. Consider adoption of Resolution No. 2022-11-__, 2023 Annual Administrative Matters Resolution (enclosure).
- H. Discuss and consider approval of 2023 insurance renewal (enclosure). Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles Wilson Risk Management and authorize membership in the Special District Association.
- I. Consider adoption of Resolution No. 2022-11-__, Resolution Waiving Workers' Compensation Insurance for 2023; Exclusion of Uncompensated Public Officials (enclosure).
- J. Authorize updates to the website to meet the new legislation deadline of January 1, 2023.
- K. Consider approval and/or ratification of annual service agreements:
 - 1. Ratify Amendment to Snow Removal Services Contract with Snow Management Services, LLC for 2022-2023 season (enclosure).
 - 2. Ratify Addendum to Service Agreement with Colorado Christmas Lights for holiday lighting effective September 14, 2022 (enclosure).
 - 3. Ratify Addendum to Service Agreement with Prall Marketing, LLC effective as of August 12, 2022 (enclosure).
 - 4. Ratify Addendum to Service Agreement with Suter Media Relations LLC effective as of August 9, 2022 (enclosure).

III. FINANCIAL MATTERS

- A. Review and consider acceptance of the September 30, 2022 unaudited financial statements (to be distributed).
- B. Review and consider engagement of Fiscal Focus Partners LLC to prepare and authorize submittal of the 2022 Audit (to be distributed).

- C. Review and consider approval of Statements of Work with CliftonLarsonAllen LLP for 2023 accounting and management services (enclosure).
- D. Conduct Public Hearing to consider amending the 2022 Budget; If necessary, consider adoption of Resolution to Amend 2022 Budget.
- E. Conduct Public Hearing to consider adoption of 2023 Budget, Appropriate Expenditures and Certify Mill Levies; Consider adoption of Resolution No. 2022-11-__, Resolution to Adopt 2023 Budget, Appropriate Expenditures and Certify Mill Levy (enclosure).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- H. Consider appointment of District Accountant to prepare 2024 Budget.

IV. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-11-__ Calling a Regular Election for Directors on May 2, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by _____, 20___. Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. Conduct required Annual Meeting with District property owners (enclosure).

VI. CONSTRUCTION MATTERS

- A. Status of design and construction work.

VII. DIRECTOR MATTERS

- A. Development activity update.
- B. Discuss 2023 Regular Meeting Schedule. Currently the second Monday at 2:00 p.m. in the months of February, May, August, and November, with the Annual Meeting in November.
- C. Confirm Quorum for the next Regular Board Meeting on Monday, February 6, 2023 at 2:00 p.m.

VIII. ADJOURNMENT

The next regular meeting is scheduled for Monday, February 6, 2023 at 2:00 p.m.